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Interim Director

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June 15, 2015

TO: Each Supervisor

FROM: David Dijkstra 
Administrative Deputy

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W17 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010 to execute amendments to Master Agreement Work Orders (MAWO) for temporary personnel services that extend the term in amounts not to exceed \$399,999 annually, subject to review and approval by County Counsel and notification to your Board.

On July 23, 2014, the Interim Director of the Department of Public Health (DPH) notified your Board that she was exercising delegated authority to execute MAWO Number PH-001416-W17 with Public Health Foundation Enterprises, Inc. (PHFE) for temporary personnel services in the amount of \$118,862, effective August 1, 2014 through June 30, 2015; 100 percent offset by Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA) funding. The MAWO provided one temporary personnel (Scientist/Modeler) to analyze Los Angeles County Health Survey (LACHS) data to generate long-term projections of the impact and value of DPH and First 5 LA programs.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-001416-W17 with PHFE to provide a three-month no cost extension through September 30, 2015. This extension is necessary because the Scientist/Modeler was not hired on August 1, 2014 as anticipated. The actual hire date was October 1, 2014 which resulted in an under-utilization of funds. The unused funds will provide funding for this position through September 30, 2015, allowing the Scientist/Modeler to complete analysis of the LACHS data.

Each Supervisor
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County Counsel has reviewed and approved the MAWO amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

DD:av
DA#03262

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors